



Chestnut Oaks Middle School

SUMTER SCHOOL DISTRICT

1200 Oswego Road • Sumter, South Carolina 29153 • (T) 803.775.7272 • (F) 803.775.7601

Procedures for Parent Suggestions & Inquiries

Chestnut Oaks Middle School always encourages parents' inquiries, suggestions and their involvement. Our procedures for responding to parent suggestions are:

- All parent suggestions will be noted and acted on appropriately and in a timely manner.
- Telephone inquiries and personal visits will be responded to immediately.
- Inquiries that might be of interest to other parents will be addressed in the monthly school newsletter and/or the Chestnut Oaks Middle School webpage classroom newsletter, and other school notifications or reminders.
- Suggestions or inquiries made through email will be answered within two days.

The principal Dr. Maggie Wright and assistant principal Ayesha Hannibal is available daily to answer questions and listen to concerns. In addition, our guidance counselors Gina Hilger and Lawhan Jordan along with our parent facilitator Candace Plaskett are in the building daily. Our school makes every effort to have someone available throughout the day each week. If there is an occasion when no one is available, inquiries and concerns will be recorded and the parent will receive a response in three days. It is our goal at Chestnut Oaks Middle School to talk with parents in person, if that is not possible, a telephone call, written response, and/or a home visit will be made.